



NOBLE WOMEN'S COLLEGE, MANJERI

Affiliated to University of Calicut & Recognized by Govt. of Kerala

ISO 9001:2015 Certified Institution & Included in the 2(f) list of UGC

Vettekode, Pullancheri P.O, Manjeri- 676122 | 0483 2766364



GRIEVANCE REDRESSAL CELL

Minutes
2018-19





NOBLE WOMEN'S COLLEGE, MANJERI

Noble Campus, Pullancheri P.O., Manjeri 676122, Malappuram Dist,
Kerala, India

CIRCULAR

Date: 08/06/2018

Venue: Seminar Hall

All the members are requested to attend the students' Grievance Redressal Cell meeting on 12/06/2018 at 1:30 pm at Seminar Hall.

Agenda:

- Constituting the Grievance Redressal Cell for the year
- Planning Activities
- Grievance mapping

Principal

(Chairman)

Copy to

Members

1. Dr. P. K. Abdussalam (Principal, Chairman, Students' Grievance Redressal Cell)
2. Mrs. Saritha K (Convener, Students' Grievance Redressal Cell)
3. Mrs. Jaseela P (Convener, Anti Ragging Committee)
4. Mrs. Chitrakala (HOD, Commerce)
5. Ms. Anupama S R (HOD, Psychology)
6. Mr. Jaseel Rahman (HOD, Sociology)
7. Ms. Shamla Sherin (Dept of English, 5th Sem)

STUDENTS' GRIEVANCE REDRESSAL CELL, NWC

Minutes of the meeting held on 12th June 2018

The first meeting of the students' grievance redressal cell was held on 12th June 2018 at 1:30 pm at the Seminar hall, presided by Principal Dr. P.K Abdussalam, with the presence of Mrs. Saritha K, Mrs. Chitrakala, Mrs. Anupama S R, Mrs. Jaseela .P, Mr. Jaseel Rahman and Ms. Shamla (Dept of English 5th sem).

Agenda

- * Constituting the grievance redressal cell for 2018-19
- * Planning activities
- * Grievance mapping

Attendees

1. Dr. P.K. Abdussalam (Principal), (Chairman - Students Grievance cell) *APK*
2. Mrs. SARITHA K (Convener, Students Grievance cell) *SK*
3. Mrs. Chitra Kala (HOD, commerce) *JK*
4. Mrs. Anupama S.R (HOD, Psychology) *AN*
5. Mrs. Jaseela .P (Convener, Anti Ragging Committee) *J.P*
6. Mr. Jaseel Rahman (HOD, Sociology) *J.R*
7. Ms. Shamla (Dept of English 5th sem). *Shamla*

Minutes

- ⇒ The principal has introduced the list of individuals who will serve on various committees and the composition of recently formed statutory bodies for the upcoming year.
- ⇒ Each convener briefly explained their plan of action for the year.
- ⇒ Discussed about substantial renovations and necessary changes to the college's infrastructure.

⇒ The committee has made the decision to assign the responsibility of gathering and documenting grievances and ensuring their prompt resolution to the Heads of Departments and Class tutors.

The meeting was adjourned at 2:30 pm.

PRINCIPAL
NOBLE WOMEN'S COLLEGE
MANJERI, PIN: 676 122
NOBLE WOMEN'S COLLEGE
MANJERI



A handwritten signature in blue ink, appearing to read "Shameema K".

Shameema.k



NOBLE WOMEN'S COLLEGE, MANJERI

Noble Campus, Pullancheri P.O., Manjeri 676122, Malappuram Dist,
Kerala, India

CIRCULAR

Date: 13/12/2018

Venue: Principal's Chamber

All the members are requested to attend the students' Grievance Redressal Cell meeting on
20/12/2018 at 10:30 am at Principal's Chamber

Agenda:

- Monitoring major grievances identified by the committee
- Finding solutions

Principal

(Chairman)

Copy to

Members

1. Dr. P. K. Abdussalam (Principal, Chairman, Students' Grievance Redressal Cell)
2. Mrs. Saritha K (Convener, Students' Grievance Redressal Cell)
3. Mrs. Jaseela P (Convener, Anti Ragging Committee)
4. Mrs. Chitrakala (HOD, Commerce)
5. Ms. Anupama S R (HOD, Psychology)
6. Mr. Jaseel Rahman (HOD, Sociology)
7. Ms. Shamla Sherin (Dept of English, 5th Sem)

STUDENTS' GRIEVANCE REDRESSAL CELL, NWC

Minutes of the Meeting held on 20th December 2018

A meeting of the students' grievance redressal cell was held on 20th December 2018 at 10:30 am at Principal's chamber, presided Principal Dr. P.K Abdussalam, with the presence of Mrs. Saritha K, Mrs. Chitrakala, Ms. Anupama S, Mrs. Jaseela P, Mr. Jaseel Rahman and Ms. Shamla (Dept of English 5th sem)

Agenda

- * Monitoring major grievances identified by the Committee
- * Finding solution

Attendees

1. Dr. P.K Abdussalam (Principal) *P.K*
2. Mrs. Saritha K (convener, students' grievance cell) *Saritha*
3. Mrs. Chitrakala (HOD, commerce) *Chitra*
4. Mrs. Anupama S.R (HOD, Psychology) *Anu*
5. Mrs. Jaseela. P (Convener, Anti-Ragging Committee) *Jaseela*
6. Mr. Jaseel Rahman (HOD, sociology) *Jaseel*
7. Ms. Shamla (Dept of English 5th sem) *Shamla*

Minutes

- * The Committee identified the following problems to be resolved immediately.
- * The college canteen has an inadequate supply of food items
- * The college bus is too crowded and has limited space.
- * The committee decided to forward the identified grievances to the College Council

The meeting was adjourned at 11:45 am.



Shamla

Shameema.k.