



NOBLE WOMEN'S COLLEGE, MANJERI

Affiliated to University of Calicut & Recognized by Govt. of Kerala
Vettokode, Pullancheri P.O, Manjeri- 676122 | 0483 2766364

INTERNAL EXAMINATION CELL

NWC/IEC/RRI

Rules and Regulations of Internal Examination for the Students

- To appear for the examination, all candidates must possess a Student Identity Card issued by the Institution. In the event that a student forgets to bring their ID card, they must provide a written consent from the Head of the Department (HoD) in the specified format to be granted admittance.
- Usage of mobile phones and other electronic devices is strictly prohibited inside the examination hall. However, candidates are allowed to use non-programmable calculators.
- It is not permissible to exchange any instruments such as scales, pencils, or calculators during the examination, as it will be considered as malpractice.
- Candidates should occupy their designated seats at least 5 minutes prior to the start of the examination.
- If any candidate is found engaging in any form of malpractice, they must bring their guardian along with an apology letter signed by the class tutor and the HoD. This letter should be submitted to the IEC Convener, or else they will be disqualified from appearing in the examination.

Re-Examination Rules

- If a student is unable to attend an exam due to genuine reasons, the IEC (Internal Examination Cell) allows them to take a retest. To be eligible for a retest, the student must provide a signed intimation letter from their parent, class tutor, and Head of Department (HoD) to the Convener of IEC, stating their absence on or before the day of the examination. The validity of the reason will be evaluated.
- The student must submit a retest application within three days of the original examination. The application should be signed by their parents and submitted through the Head of Department to the Convener of IEC. The authenticity of the reason provided will be evaluated.
- The parent must inform the respective class tutor and concerned HoD about their student's absence.
- The Re-examination will be scheduled by the respective departments on convenient dates.
- IEC shall have the authority to take final decision on the request of a candidate.


MUHAMMED ANEES K

Convener, IEC

CONVENER
INTERNAL EXAMINATION CELL
NOBLE WOMEN'S COLLEGE, MANJERI




Dr. U SAIDALVI

Chairman
Dr. U SAIDALVI
PRINCIPAL

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